

Portland Custodians' Civil Service Board  
Established 1937  
November 05, 2024  
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the November 5, 2024 meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on November 5, 2024, via Google Meet. Mr. Frank Leavitt and Ms. Roshni Sabedra hosted the meeting remotely from their offices in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Board Chair Brian Caufield, Board Member Mr. Paul Hathaway, Board Secretary Jo McClain, Tim Curtin for SEIU, and Chanh Nguyen for PPS were also in attendance.

The meeting was called to order at 4:01 p.m.

## **OLD BUSINESS**

### **1. Approval of Proposed Minutes of October 24, 2024**

Mr. Caufield moved to approve the minutes of the October 24 meeting as read. Mr. Hathaway approved and seconded the motion.

### **2. Approval of Hiring List**

There were 17 applicants for open positions with CCSB. Four of those took the test, and three were interviewed. All of the interviewees were on the hiring list. Board chair Caufield ask about the discrepancy between the larger number on the hiring list and the number actually taking the test. One of the possible explanations is that many apply to fulfill their job search requirement for unemployment. Following confirmation that board's rule and regulations were followed, the list was approved by the board. Mr. Leavitt said that the hope is that the new procedure will encourage people to apply because many people are scared away by the test.

### **3. Approval of Rule Three Changes – 10 Day Waiting Period**

Mr. Leavitt said the 10-day had been fulfilled, and the new Rule 3 had been posted the day prior.

The next meeting was set per the two week schedule for November 19, 2024. The meeting was adjourned at 4:05.

Jo McClain / CCSB Secretary